

CRASH-RESCUE AND SECURITY SPECIALIST SERIES

<u>Code No.</u>	<u>Class Title</u>	<u>Occ. Area</u>	<u>Work Area</u>	<u>Prob. Period</u>	<u>Effective Date</u>	<u>Last Action</u>
3288	Crash-Rescue and Security Specialist	13	069	6 mo.	11/15/08	Rev.
4591	Crash-Rescue and Security Coordinator	13	069	6 mo.	11/15/08	Rev.

Promotional Line: 278

Series Narrative

Crash-Rescue and Security Specialists perform a variety of crash-rescue, fire protection and prevention activities. Employees are responsible for combating aircraft fires, operating extinguishing equipment, and performing rescue operations in emergencies (such as aircraft crashes). Employees are responsible for airport security and safety, including inspecting buildings for adherence to fire safety regulations and security facilities during and after operating hours. The second level of this series functions as a shift supervisor and is responsible for training and directing assigned duty personnel.

DESCRIPTIONS OF LEVELS OF WORK

Level I: Crash-Rescue and Security Specialist **3288**

Employees at this level perform crash-rescue operations, combat aircraft and structural fires, maintain and operate crash-rescue fire equipment, and perform fire prevention, security, and safety duties. They work under direct supervision from a designated supervisor.

A Crash-Rescue and Security Specialist typically –

1. performs crash-rescue operations
2. combats fires resulting from aircraft crashes or other operational accidents or incidents resulting from the storage or handling of gasoline and special fuels related to the operation and/or use of aircraft
3. combats structural fires
4. maintains and operates all crash-rescue fire equipment
5. performs building inspection and fire prevention duties as assigned
6. performs fire extinguisher inspection and maintenance as required
7. attends training sessions as required
8. checks and secures airport property, buildings, grounds, and equipment reporting any unusual circumstances, as directed
9. acts as a security guard throughout the airport areas, taking necessary corrective actions based on given authority
10. is responsible for the custodial maintenance of the airport security crash-rescue and fire department headquarters

11. prepares required reports
12. performs related duties as assigned

Level II: Crash-Rescue and Security Coordinator 4591

Employees at this level supervise assigned personnel in daily activities and crash-rescue and fire fighting operations. They work under the direction of the airport fire marshal.

A Crash-Rescue and Security Coordinator typically –

1. directs assigned duty personnel in crash-rescue operations and training and maintenance programs
2. assists in developing and implementing training programs (such as aircraft systems, apparatus, equipment, extinguishing agents, and dangerous materials)
3. supervises equipment maintenance programs
4. maintains records of operations, activities, training, and maintenance programs
5. assumes command in the absence of the airport fire marshal
6. may perform duties of a Crash-Rescue and Security Specialist
7. performs related duties as assigned

MINIMUM ACCEPTABLE QUALIFICATIONS REQUIRED FOR ENTRY INTO:

Level I: Crash-Rescue and Security Specialist 3288

CREDENTIALS TO BE VERIFIED BY PLACEMENT OFFICER

1. (A) Certified in Airport Rescue and Firefighting (ARFF)*

* Or applicable certification from INTERNATIONAL FIRE SERVICE ACCREDITATION CONGRESS (IFSAC) or NATIONAL PROFESSIONAL QUALIFICATIONS SYSTEM (NPQS)

or

Illinois State Fire Marshal

or

- (B) Three years of experience as a fire fighter

and

- (C) Certified Fire Fighter II with the Office of the Illinois State Fire Marshal

2. Possession of a valid State of Illinois driver's license

NOTE: Employees must possess prior to completion of their probationary period a valid Illinois driver's license for the type of motor vehicle(s)/fire apparatus they will operate (if different from the category of license they possessed when initially employed).

PERSONAL ATTRIBUTES NEEDED TO UNDERTAKE JOB

1. fundamental knowledge of fire fighting tactics
2. ability to handle firefighting equipment

Level II: Crash-Rescue and Security Coordinator

4591

CREDENTIALS TO BE VERIFIED BY PLACEMENT OFFICER

1. One year of experience comparable to that of a Crash-Rescue and Security Specialist

or

Certified in Airport Rescue and Firefighting (ARFF)*

* Or applicable certification from INTERNATIONAL FIRE SERVICE ACCREDITATION CONGRESS (IFSAC) or NATIONAL PROFESSIONAL QUALIFICATIONS SYSTEM (NPQS)

2. Certification as a Certified Fire Instructor with the Offices of the Illinois State Fire Marshal

* Or applicable certification from INTERNATIONAL FIRE SERVICE ACCREDITATION CONGRESS (IFSAC) or NATIONAL PROFESSIONAL QUALIFICATIONS SYSTEM (NPQS)

3. Possession of a valid State of Illinois driver's license

PERSONAL ATTRIBUTES NEEDED TO UNDERTAKE JOB

1. thorough knowledge of crash-rescue tactics
2. thorough knowledge of structural fire fighting tactics
3. ability to command in emergency situations
4. ability to communicate clearly in oral and written instructions

NOTE: Employees must possess prior to completion of their probationary period a valid Illinois driver's license for the type of motor vehicle(s)/fire apparatus they will operate (if different from the category of license they possessed when initially employed).