

Spec. Code: 3666
Occ. Area: 02
Work Area: 502
Prob. Period: 6 mo.
Prom. Line: none
Effective Date: 12/01/09
Last Action: Rev.

SUPERVISOR OF CLINICAL PATHOLOGY LABORATORY

Function of Job

Under direction from designated administrator, to supervise the operation of a veterinary clinical pathology laboratory and perform technical laboratory work involving a high level of skill.

Characteristic Duties and Responsibilities

1. supervises personnel assigned to the laboratory, including evaluating their work performance, assigning work, scheduling vacation, and setting work schedules
2. is responsible for the accuracy and timeliness of laboratory tests and analyses
3. is responsible for the maintenance and operation of laboratory equipment and the maintenance of supplies, records, and reports
4. develops, performs, and teaches new and revised clinical laboratory procedures
5. assists in the instruction of students in clinical hematology, clinical chemistry, urinalysis, fecal analysis, and anatomic pathology
6. assists research investigators in setting up, scheduling, and conducting their experiments within cost controls and laboratory schedules
7. performs clinical laboratory work involving a high degree of skill and statistical analysis of data as required
8. performs related duties as assigned

Minimum Acceptable Qualifications

CREDENTIALS TO BE VERIFIED BY PLACEMENT OFFICER

1. Any one or any combination of the following, totaling **six years (72 months)**, from the categories below:
 - a. progressively responsible work experience in a clinical pathology facility which must include: hematology, urinalysis, fecal analysis, clinical chemistry, exfoliative cytology, anatomic pathology and any other ancillary procedure
 - b. college training with a major in biological sciences or closely related field
 - Associate Degree equals 2 years (24 months)
 - 90 Semester hours equals 3 years (36 months)
 - Bachelor's Degree or higher (120 semester hours) equals 4 years (48 months)

PERSONAL ATTRIBUTES NEEDED TO UNDERTAKE JOB

1. supervisory ability
2. administrative ability

DRAFT