



AGENDA FOR THE 210th MEETING OF THE UNIVERSITY CIVIL SERVICE MERIT BOARD

The University Civil Service Merit Board (Merit Board) will convene for its 210th Meeting at 1:00 p.m., Tuesday, December 17, 2019, at the State Universities Civil Service System (University System), 1717 Philo Road, Suite 24, Urbana, Illinois and via videoconference at the following locations:

University of Illinois at Chicago
Human Resources Building
Room 201D
715 South Wood Street
Chicago, IL

&

Southern Illinois University Edwardsville
Office of Human Resources
Rendleman Hall, Room 3234
#6 Hairpin Drive
Edwardsville, IL

Agenda Item Number	SUBJECT
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- 1. Call to Order and Roll Call – Jill Smart, Chair**
Chair Smart to call meeting to order and roll call of members
- 2. Consideration of participation by other Merit Board Members not physically present at meeting site – Action Item**
Chair Smart to ask for approval for Merit Board members, not physically present, to actively participate by other means in accordance with Open Meetings Act requirements.
- 3. Welcome new Merit Board Members – Jeff Brownfield**

Two new members have been appointed since the last full meeting of the Merit Board, Pedro Cevallos-Candau, representing Governors State University and Kisha MJ Lang representing Western Illinois University.

4. Public Comments – Action Item

No requests have been submitted to present public comments.

5. Consideration of the Minutes of the 209th Meeting of the Merit Board, August 29, 2019 – Action Item

The Merit Board will be asked to approve the Minutes from the August 29, 2019 meeting.

6. Consideration of Discharge Proceedings Number UIC-19-17 filed against Chumita Underwood by the University of Illinois at Chicago – Action Item

The Merit Board will be asked to consider and act on matters surrounding this discharges case. The Merit Board will then be asked to adopt a decision and order on this matter.

7. Report of the Human Resource Directors Advisory Committee – Representative from Committee

A representative from the committee will update the Merit Board on recent committee activities.

8. Report of the State Universities Employee Advisory Committee – Jill Odom, Chair

Chair Jill Odom will update the Merit Board on recent committee activities.

9. Discussion and action on proposed rulemaking to Section 250.110 of the Code (80 Ill. Adm. Code §250.110) regarding changes to the discharge/demotion rule – Action Item

The Merit Board will be asked to approve proposed rulemaking to Section 250.110 of the Code regarding the discharge/demotion rules for publication in the Illinois Register for the First Notice Period.

10. Discussion and action on changes to the list of Hearing Officers in discharge/demotion cases – Action Item

The Merit Board will be asked to approve a revision on how a list is established for the appointment of a Hearing Officer in discharge/demotion cases

11. Discussion and consideration of extending the Demonstration Project for the “Student Employment Pathway Program” – Action Item

The Merit Board will be asked to approve an extension to the Student Employment Pathway Program for an additional two years.

12. Governance, Risk, and Compliance Audit Program review of recent activities – Lucinda Neitzel

The Merit Board will be updated on current audit activities, including a brief recap of on-site visits conducted since the last meeting and the status of current reports.

13. Report of the Executive Director – Jeff Brownfield

The Executive Director’s Report will include a recap of each of the following items:

- a. Budget Updates – FY 19, FY 20, and FY 21*
- b. Classification/Examination Update*
- c. Grant Funded Employees*

14. Report of Legal Counsel – Gail Schiesser

The Merit Board will be updated on recent legal activities, including discharge and demotion cases referred to the Merit Board and pending Administrative Review cases.

15. Consideration of the 2020 Schedule of Meetings of the Merit Board – Action Item

The Merit Board will be asked to review and adopt a meeting schedule for calendar year 2020.

16. Other Items as Presented