

AGENDA FOR THE STATE UNIVERSITIES CIVIL SERVICE ADVISORY COMMITTEE MEETING

The State Universities Civil Service Employee Advisory Committee will convene its third quarterly meeting on Thursday, July 18th at 12:30pm and Friday, July 19th, 2019 at 9:00 a.m. hosted by Northern Illinois University at the Holmes Student Center, 340 Carroll Avenue, DeKalb, IL 60115.

Agenda Item Number

SUBJECT

- 1. Call to Order – Chair Jill Odom**
- 2. Roll Call – Secretary Mary Schultz**
- 3. Designated Employer Representative (DER) of Host Campus**
 - a. Celeste Latham – Associate Vice President for Administration and
Human Resource Services and
Pulchratia Smith – Director for Employee Services**
- 4. Public Comments**
- 5. Review of Correspondence**
- 6. Approval of minutes of the April 2019 Quarterly Meeting (*Action Item*)**
- 7. Report of Chair – Jill Odom**
- 8. Report of Executive Committee**
 - a. Approve Recommended Changes to the SUCSAC Constitution and
Bylaws – Final Vote to Adopt (*Action Item*)**
 - b. Approve June 6, 2019 Meeting Minutes (*Action Item*)**
- 9. Report of Election Committee**
 - a. Approve June 6, 2019 Meeting Minutes (*Action Item*)**
 - b. Approve Special Election for UIS SUCSAC Representative (*Action Item*)**

10. Report of Legislative Committee

11. Introduction of Guests

- a. Sarah Klaper – University Ombudsperson and
Catherine Doederlein – Director for Internships and External Relations
and President, Supportive Professional Staff Council**

12. Report of SUCSS Executive Director – Jeff Brownfield

- a. Principal Administrative Appointments Update**
- b. Merit Board Update**
- c. Grant Funded Employees**
- d. Agency Budget Update**
- e. Class Plan Update**
- f. Governance Risk & Compliance Audit Update**
- g. Staffing Update**
- h. Legal Update – New rules per HB3185**
- i. E-Test Conversion**
- j. Discharge Process Update**

13. EAC Calendar – *Updates for 2019 Calendar*

- a. October 16th thru 18th, 2019 – 4th Quarterly Meeting &
22nd Annual Council of Councils hosted by UIC (notice to be sent shortly)**
 - i. Mtng location for 10/16 & 10/17 – White Oak Room AB, SCE**
 - ii. Lodging:
Chicago South Loop Hotel / \$130 per night
Marriott Medical District at UIC / \$189 per night
(Shuttle service between hotel & UIC TBA or
parking passes provided)**

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b. October 21st thru 23rd, 2020 – 4th Quarterly Meeting &

23rd Annual Council of Councils hosted by SIU-SOM

Meeting dates Confirmed: SUCSAC Mtng – 10/21/20 & 10/22/20

with Council of Councils on 10/23/20

c. Discussion regarding 24th & 25th Council of Councils

14. List of “Working Topics” for Merit Board Chair

15. Campus Updates

16. Other items as presented

17. Adjourn