

# STATE UNIVERSITIES CIVIL SERVICE SYSTEM

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**Julie Annette Jones**  
*Merit Board Chair*  
**Jeff Brownfield**  
*Executive Director*

## ***Email Notification Only***

**TO:** Designated Employer Representatives/Human Resource Directors  
Members of the State Universities Civil Service Advisory Committee

**FROM:** Jeff Brownfield *JB*  
Executive Director

**DATE:** May 27, 2020

**RE:** ***Revision #50 to the Procedures Manuals***

Attached are edited forms to allow for additional space when submitting these forms to our office.

These changes can also be found at our website. If you have any questions, please call Danielle Routh at 217/278-3156 or e-mail her [danieller@sucss.illinois.gov](mailto:danieller@sucss.illinois.gov).

### **SECTION – EMPLOYMENT AND SEPARATION PROCEDURES MANUAL**

***REMOVE***

***INSERT***

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