

Spec. Code: 2296
Occ. Area: 08
Work Area: 026
Prob. Period: 6 mo.
Prom. Line: 208
Effective Date: 07/29/88

MAID

Function of Job

Under direct supervision from a designated supervisor, to perform routine custodial duties.

Characteristic Duties and Responsibilities

1. makes beds and handles linens
2. cleans and dusts furnishings, rooms, hallways, and private and semi-private lavatories, toilet rooms, and rest rooms
3. dust-mops and spot-mops floors
4. cleans interior mirrors and interior glass
5. waxes furniture
6. reports items that need repair
7. performs routine domestic and custodial duties as assigned
8. performs other related duties as assigned

MINIMUM ACCEPTABLE QUALIFICATIONS

CREDENTIALS TO BE VERIFIED BY PLACEMENT OFFICER

none

PERSONAL ATTRIBUTES NEEDED TO UNDERTAKE JOB

none

Maid.....Edited