

GROUNDS GARDENER SERIES

<u>Code No.</u>	<u>Class Title</u>	<u>Occ. Area</u>	<u>Work Area</u>	<u>Prob. Period</u>	<u>Effective Date</u>
1982	Assistant Grounds Gardener	15	171	6 mo.	04/21/89
1981	Grounds Gardener	15	171	6 mo.	04/21/89

¹*Promotional Line: 112, 218, 219, 228, and 313*

Series Narrative

Employees in this series perform and/or are responsible for skilled gardening work.

DESCRIPTIONS OF LEVELS OF WORK

Level I: Assistant Grounds Gardener **1982**

Employees at this level perform skilled gardening work. They work under direct supervision from a designated supervisor.

An Assistant Grounds Gardener typically –

1. performs routine work in planting, transplanting, fertilizing, spraying, watering, pruning, and otherwise tending to the cultivation of flowers, bushes or other shrubbery, and ornamental plants
2. assists in the physical upkeep of greenhouses
3. supervises employees of lower rank as assigned
4. performs other related duties as assigned

Level II: Grounds Gardener **1981**

Employees at this level perform and are responsible for skilled gardening operations. They work under general supervision from a designated supervisor.

A Grounds Gardener typically –

1. supervises and performs work in planting, transplanting, fertilizing, spraying, watering, pruning, and otherwise tending to the cultivation of flowers, bushes or other shrubbery, and ornamental plants
2. supervises and assists in the upkeep of gardens, flower beds, lawns, and greenhouses
3. supervises and trains assistants as required

¹See the Index of Classes to determine the promotional lines the individual classes are in. See the Promotional Line List for a listing of all the classes in each promotional line.

- 4. performs other related duties as assigned

MINIMUM ACCEPTABLE QUALIFICATIONS REQUIRED FOR ENTRY INTO:

Level I: Assistant Grounds Gardener 1982

CREDENTIALS TO BE VERIFIED BY PLACEMENT OFFICER

- 1. one year of experience in the maintenance of gardens, lawns, shrubs, or trees

PERSONAL ATTRIBUTES NEEDED TO UNDERTAKE JOB

- 1. knowledge of the care of gardens
- 2. ability to follow simple instructions
- 3. ability and willingness to work as directed

Level II: Grounds Gardener 1981

CREDENTIALS TO BE VERIFIED BY PLACEMENT OFFICER

- 1. two years of experience in the maintenance of gardens, lawns, shrubs, or trees

PERSONAL ATTRIBUTES NEEDED TO UNDERTAKE JOB

- 1. knowledge of the care of gardens, lawns, shrubs, and trees
- 2. supervisory ability
- 3. ability to follow simple instructions
- 4. ability and willingness to work as directed

Assistant Grounds Gardener.....	Edited
Grounds Gardener.....	Edited