



## **AGENDA FOR THE 194<sup>th</sup> MEETING OF THE UNIVERSITY CIVIL SERVICE MERIT BOARD**

*The Merit Board will convene for its 194<sup>th</sup> Meeting at 10:00 a.m., Wednesday, November 19, 2014, at the State Universities Civil Service System, 1717 Philo Road, Suite 24, Urbana, Illinois and via videoconference at the following locations:*

***University of Illinois at Chicago***

College of Pharmacy  
Room 270  
833 Wood Street  
Chicago, IL

***Southern Illinois University Carbondale***

Miles Hall  
Conference Room 003A  
1255 Douglas Drive  
Carbondale, IL

**Agenda  
Item  
Number**

**SUBJECT**

- 1. Call to Order and Roll Call – Chair Montgomery**  
*Chair to call meeting to order and roll call of members.*
  
- 2. Consideration of participation by other Merit Board Members, not physically present at meeting site (Action Item)**  
*Chair to ask for approval for Board members, not physically present, to actively participate by other means in accordance with Open Meetings Act requirements.*

**3. Public Comments (Action Item)**

*Several requests for appearance have been submitted.*

**4. Consideration of the Minutes of the 193<sup>rd</sup> Meeting of the Merit Board, August 20, 2014 (Action Item)**

*The Board will be asked to approve the Minutes from the August 20, 2014 meeting.*

**5. Report of the Human Resource Directors Advisory Committee – Maureen Parks**

*Maureen Parks will update the Board on recent committee activities.*

**6. Report of the State Universities Civil Service Advisory Committee – Andy Small, Chair**

*Chair Andy Small will update the Board on recent committee activities.*

**7. Report of the Administrative Advisory Committee – Executive Director Morelock**

*Tom Morelock will update the Board on recent committee activities.*

**8. Update and Review of ‘Rule of Three’ Demonstration Project (Action item)**

*The Board will be presented with an update and analysis of this project. The Board will be asked to consider pursuing a statutory change to universally apply specific employment guidelines contained in this project.*

**9. Update and action on proposed rule change to section 250.50 - Examinations of the Illinois Administrative Code (80 Ill. Adm. Code §250.50)**

*The Board will be asked to authorize the circulation of these rule proposals to the universities and affiliated agencies for comments and publication in the Illinois Register for the First Public Notice Period.*

**10. Update on the review and revisions to the Exemption Procedures Manual (Action item)**

*A sub-committee of the Human Resource Directors Advisory Committee was designated to assist the University System office in a review of the current Exemption Procedures Manual. This sub-committee met on several occasions and several changes have been suggested. The entire Human Resource Directors Advisory Committee is now considering those proposed changes. The Board will be provided an update on these activities and consider other options for obtaining additional input on this topic.*

**11. Consideration of the 2015 Schedule of Meetings of the Merit Board (Action Item)**

*The Board will be asked to review and adopt a meeting schedule for calendar year 2015.*

**12. Biennial Audit Program – Review of Recent Activities**

*The Board will be updated on the current biennial audit activities, including a review of recent final audit reports issued.*

**13. Report of the Executive Director – Tom Morelock**

*The Executive Director’s Report will include a recap of each of the following items:*

- a. New Staffing*
- b. FY 14 Annual Report*
- c. FY 15 and FY 16 Budget Updates*
- d. Classification/Examination Update*
- e. University/Agency Visits*

**14. Report of Legal Counsel – Mari Martinelli, Manager, Legal Services and Legal Counsel**

*The Board will be updated on recent legal activities, including discharge and demotion cases referred to the Merit Board.*

**15. Other Items as Presented**