



AGENDA **FOR THE 186th MEETING OF THE** **UNIVERSITY CIVIL SERVICE MERIT BOARD**

The Merit Board will convene for its 186th Meeting at 10:00 a.m., Wednesday, November 14, 2012, at the State Universities Civil Service System, 1717 Philo Road, Suite 24, Urbana, Illinois and via videoconference at the following locations:

University of Illinois at Chicago

College of Pharmacy
Room 270
833 Wood Street
Chicago, IL

Southern Illinois University Carbondale

Morris Library
Conference Room, 1st Floor
605 Agricultural Drive
Carbondale, IL

**Agenda
Item
Number**

SUBJECT

- 1. Call to Order and Roll Call – Chair Maitland**
Chair to call meeting to order and to call for roll call of members.

- 2. Consideration of participation by other Merit Board Members, not physically present at meeting site (Action Item)**
Chair to ask for approval for Board members, not physically present, to actively participate by other means in accordance with Open Meetings Act requirements.

3. Public Comments (Action Item)

The University System office has received one request for public comments. The Merit Board will consider this request.

4. Consideration of the Minutes of the 185th Meeting of the Merit Board, August 22, 2012 (Action Item)

The Board will be asked to approve the Minutes from the August 22, 2012 meeting.

5. Consideration of Discharge Proceeding Number UIUC-12-3 filed against Clifford Mays-Campbell by the University of Illinois at Urbana-Champaign (Action Item)

The Board will be asked to consider and act on matters surrounding this discharge case. The Board will then be asked to adopt a decision and order on this matter.

6. Update and action on the proposed rule change to section 250.50, Examinations, of the Illinois Administrative Code (80 Ill. Adm. Code §250.50) (Action Item)

The Board will be updated on the status of the proposed rule revision to section 250.50 of the Code regarding records retention guidelines. The Board will be asked to authorize the submission of these revisions for the Second Notice Period and final JCAR review..

7. Update on proposed rule change to section 250.30, The Classification Plan, of the Illinois Administrative Code (80 Ill. Adm. Code §250.30)

The Board will be asked to review amendments to the original proposed rule revision regarding exemptions, as submitted for the First Notice Period.

8. Implementation/impact of the recent SURS legislation regarding work limitations for Annuitants

The Board will be updated on the recent legislation regarding work limitations for annuitants and the impact on employers and employees, specifically related to obligations under the University Civil Service System Act and Administrative Rules.

9. Update on audit issues at the University of Illinois at Chicago

The Board will be updated on the ongoing audit compliance process at the University of Illinois at Chicago.

10. Biennial Audit Program – Review of Recent Activities

The Board will be updated on the current biennial audit activities, including a review of recent final audit reports issued.

11. Report of the Executive Director – Tom Morelock

The Executive Director’s Report will include a recap of each of the following items:

- a. Agency Annual Report*
- b. Update on the Demonstration Project “Rule of 3 Analysis”*

- c. *FY 2012, FY 2013, and FY 2014 Budget Updates*
- d. *Classification/Examination Update*
- e. *University/Agency Visits*

12. Report of the Administrative Advisory Committee Meeting – Joanne Maitland, Chair
Chair Maitland will update the Board on recent committee activities.

13. Report of the State Universities Civil Service Advisory Committee – Julie Benedict, Chair
Chair Julie Benedict will update the Board on recent committee activities.

14. Report of the Human Resource Directors Advisory Committee – Maureen Parks
Maureen Parks will update the Board on recent committee activities.

15. Report of Legal Counsel – Abby K. Daniels, Legal Counsel
The Board will be updated on recent legal activities, including discharge and demotion cases referred to the Merit Board.

16. Consideration of the 2013 Schedule of Meetings of the Merit Board (Action Item)
The Board will be asked to review and adopt a meeting schedule for calendar year 2013.

17. Other Items as Presented