



## AGENDA FOR THE 225<sup>th</sup> MEETING OF THE UNIVERSITY CIVIL SERVICE MERIT BOARD

*The University Civil Service Merit Board (Merit Board) will convene for its 225<sup>th</sup> Meeting at 1:00 p.m., Tuesday, July 9, 2024, at the State Universities Civil Service System, 1717 Philo Road, Suite 24, Urbana, IL, and at the following locations:*

Chicago State University  
Cook Administration Building  
9501 South King Drive  
ADM Room 201  
Chicago, IL

Governor State University  
1 University Parkway  
Room C3300 (CN Room)  
University Park, IL

Illinois State University  
718 W. College Avenue  
Room NSB 101A  
Normal, IL

Northern Illinois University  
116 Altgeld Hall  
Altgeld Hall, Room 203  
DeKalb, IL

Southern Illinois University of Edwardsville  
School of Dental Medicine  
2800 College Ave.  
Alumni Conference Room, Room B273  
Alton, IL

University of Illinois at Chicago  
Discovery Partners Institute  
200 S Wacker Drive  
Conference Room 702  
Chicago, IL

*Also, via live stream at the following address:*

<https://multimedia.illinois.gov/sucss/sucss-live.html>

***Note: If you are requesting the opportunity to make public comments, you will need to contact Jenn Miles [jennm@sucss.illinois.gov](mailto:jennm@sucss.illinois.gov) by July 8, 2024, at 4:30 p.m. to receive additional information.***

1. Call to Order and Roll Call –Julie Annette Jones, Chair

*Chair to call the meeting to order and roll call of members pursuant to Section 2.01 of the Illinois Open Meetings Act.*

2. Consideration of participation by other Merit Board Members not physically present at the meeting site – Action Item

*The Merit Board will be asked to approve other Merit Board members, not physically present, to actively participate by other means in accordance with Open Meetings Act requirements.*

3. Welcome new Merit Board Member from Northeastern Illinois University

*The Merit Board will welcome one new board member, J. Todd Phillips.*

4. Approval of the Agenda for the 225<sup>th</sup> Meeting of the Merit Board – Julie Annette Jones, Chair – Action Item

*The Merit Board will be asked to approve the Agenda for the June 6, 2024, meeting.*

5. Merit Board Reorganization – Action Item

*The Merit Board will elect one member to the Executive Committee.*

6. Consideration of the Minutes of the 224<sup>th</sup> Meeting of the Merit Board, March 14, 2024 – Action Item

*The Merit Board will be asked to approve the Minutes from the March 14, 2024, meeting.*

7. Public Comments – Action Item

*As of the publication of this Agenda, one request has been submitted to present public comments.*

8. Report of the Designated Employer Representative Group – Carl Chambers, DER for Southern Illinois University Edwardsville

*Carl Chambers, DER for Southern Illinois University Edwardsville, will update the Merit Board on recent committee activities.*

9. Report of the State Universities Employee Advisory Committee – Jill Odom, Chair

*Chair Jill Odom will update the Merit Board on recent committee activities.*

10. Consideration of Discharge Proceedings Number EIU-23-1 filed against Hannah Wooldridge by Eastern Illinois University – Action Item

*The Merit Board will be asked to consider and act on matters surrounding this discharge case. The Merit Board will then be asked to adopt a decision and order on this matter.*

11. Consideration of proposed rulemaking to Section 250.5 of the Illinois Administrative Code (Code) adding/editing definitions, Section 250.20 of the Code regarding updates to the Designated Employer Representative section and the required forms, and Section 250.110 of the Code updating several matters – Action Item

*The Merit Board will be asked to approve the proposed rulemaking to Sections 250.20 and 250.110 of the Code for submission to the Joint Committee on Administrative Rules for the First Notice Period.*

12. Consideration to increase the fee for a Hearing Officer for service on Discharge/Demotion Hearings – Action Item

*The Merit Board will be asked to approve the rate of pay for Hearing Officers for service on discharge/demotion hearings.*

13. Governance, Risk, and Compliance Audit Program review of recent activities – Gail Schiesser

*The Merit Board will be updated on current audit activities, including a brief recap of on-site visits conducted since the last meeting and the status of current reports.*

14. Report of the Executive Director – Gail Schiesser

*The Executive Director's Report will include a recap of each of the following items:*

- a. Staff update*
- b. Dissolution of UIC John Marshall School of Law as a separate place of employment, effective August 16, 2024*
- c. Office of Auditor General Compliance Audit – FY 22 and FY 23*
- d. Budget Updates FY 24 and FY 25*
- e. Classification/Examination Update*

15. Report of Legal Counsel – Nick Nedeau

*The Merit Board will be updated on recent legal activities, including discharge and demotion cases referred to the Merit Board and pending Administrative Review Cases.*

16. Other Items as Presented

*The next meeting of the Merit Board will be Thursday, September 5, 2024.*