



AGENDA FOR THE 223rd MEETING OF THE UNIVERSITY CIVIL SERVICE MERIT BOARD

The University Civil Service Merit Board (Merit Board) will convene for its 223rd Meeting at 1:00 p.m., Thursday, November 30, 2023, at the State Universities Civil Service System, 1717 Philo Road, Suite 24, Urbana, IL, and at the following locations:

Chicago State University
Cook Administration Building
9501 South King Drive
ADM Room 201
Chicago, IL

Southern Illinois University of Edwardsville
School of Dental Medicine
2800 College Ave.
Alumni Conference Room, Room B273
Alton, IL

Illinois State University
718 W. College Avenue
Room NSB 101A
Normal, IL

Southern Illinois University of Edwardsville
East St. Louis Center
601 James R. Thompson Blvd.
Building B, Room 2074
East St. Louis, IL

Governor State University
1 University Parkway
Room D34093
University Park, IL

University of Illinois at Chicago
Discovery Partners Institute
200 S Wacker Drive
Conference Room 2006
Chicago, IL

Northern Illinois University
116 Altgeld Hall
Altgeld Hall, Room 125
DeKalb, IL

Also, via live stream at the following address:

<https://multimedia.illinois.gov/sucss/sucss-live.html>

Note: If you are requesting the opportunity to make public comments, you will need to contact Jenn Miles at jennm@sucss.illinois.gov by November 29, 2023, at 4:30 p.m. to receive additional information.

1. Call to Order and Roll Call –Julie Annette Jones, Chair
Chair to call the meeting to order and roll call of members pursuant to Section 2.01 of the Illinois Open Meetings Act.

2. Consideration of participation by other Merit Board Members not physically present at the meeting site – Action Item
The Merit Board will be asked to approve other Merit Board members, not physically present, to actively participate by other means in accordance with Open Meetings Act requirements.

3. Welcome new Merit Board Member from Governors State University
The Merit Board will welcome one new board member, Jim Kvedaras.

4. Approval of the Agenda for the 223rd Meeting of the Merit Board – Julie Annette Jones, Chair – Action Item
The Merit Board will be asked to approve the Agenda for the November 30, 2023 meeting.

5. Consideration of the Minutes of the 222nd Meeting of the Merit Board, August 24, 2023 – Action Item
The Merit Board will be asked to approve the Minutes from the August 24, 2023, meeting.

6. Review and consideration of the Closed Minutes of the 219th Meeting of the Merit Board, August 11, 2022 – Action Item
The Merit Board will be asked to review and determine if these minutes need to remain closed. As part of the Open Meetings Act, closed minutes need to be reviewed every 18 months.

7. Consideration of Discharge Proceedings Number UIUC-23-4 filed against Jameson Fradkin by the University of Illinois at Urbana-Champaign – Action Item
The Merit Board will be asked to consider and act on matters surrounding this discharge case. The Merit Board will then be asked to adopt a decision and order on this matter.

8. Public Comments – Action Item
As of the publication of this Agenda, two requests have been submitted to present public comments.

9. Report of the Human Resource Directors Advisory Committee – Shari Mickey-Boggs, DER for the University of Illinois at Urbana-Champaign

Shari Mickey-Boggs, DER for the University of Illinois at Urbana-Champaign, will update the Merit Board on recent committee activities.

10. Report of the State Universities Employee Advisory Committee – Jill Odom, Chair

Chair Jill Odom will update the Merit Board on recent committee activities.

11. Consideration and action on proposed rulemaking to Sections 250.5 and 250.30 of the Code (80 Ill. Adm. Code §250.5 and §250.30) regarding definitions and work areas – Action Item

The Merit Board will be asked to approve the proposed rulemaking to Sections 250.5 and 250.30 of the Code for the Second Notice Period and final adoption.

12. Consideration of proposed change to the Bylaws of the University Civil Service Merit Board – Action Item

The Merit Board will be asked to approve the proposed changes to the Bylaws of the University Civil Service Merit Board regarding ex parte communications in a case.

13. Reconsideration of the Separate Place of Employment for the University of Illinois System Office– Action Item

The Merit Board will be asked to reconsider the approval of the Separate Place of Employment for the University of Illinois System Office (UI-SO).

14. Consideration of the 2024 Schedule of Meetings of the Merit Board – Action Item

The Merit Board will be asked to review and adopt a meeting schedule for the calendar year 2024.

15. Governance, Risk, and Compliance Audit Program review of recent activities

The Merit Board will be updated on current audit activities, including a brief recap of on-site visits conducted since the last meeting and the status of current reports.

16. Report of the Executive Director – Gail Schiesser

The Executive Director’s Report will include a recap of each of the following items:

- a. Update regarding Sections 5350.20, 5350.30, 530.100, 5350.210, and 5350. Appendix A of 2 Ill. Adm. Code §5350 regarding rulemaking*
- b. Office of Auditor General Compliance Audit – FY 22 and FY 23*

- c. *Budget Updates FY 24 and FY 25*
- d. *Classification/Examination Update*

17. Report of Legal Counsel – Gail Schiesser

The Merit Board will be updated on recent legal activities, including discharge and demotion cases referred to the Merit Board and pending Administrative Review Cases.

18. Other Items as Presented

The next Meeting of the Merit Board is scheduled for Thursday, March 14, 2024.