



## AGENDA FOR THE 222<sup>nd</sup> MEETING OF THE UNIVERSITY CIVIL SERVICE MERIT BOARD

*The University Civil Service Merit Board (Merit Board) will convene for its 222<sup>nd</sup> Meeting at 1:00 p.m., Thursday, August 24, 2023, at the State Universities Civil Service System, 1717 Philo Road, Suite 24, Urbana, IL, and at the following locations:*

Chicago State University  
Cook Administration Building  
9501 South King Drive  
ADM Room 201  
Chicago, IL

Southern Illinois University of Edwardsville  
East St. Louis Center  
601 James R. Thompson Blvd.  
Building B, Room 2074  
Louis, IL

Illinois State University  
718 W. College Avenue  
Room NSB 101A  
Normal, IL

Southern Illinois University School of  
Medicine  
801 N Rutledge St.  
Lincoln Conference Room  
Springfield, IL

Northern Illinois University  
116 Altgeld Hall  
Altgeld Hall, Room 203  
DeKalb, IL

University of Illinois at Chicago  
Discovery Partners Institute  
200 S Wacker Drive  
Conference Room 2006  
Chicago, IL

Southern Illinois University of Edwardsville  
School of Dental Medicine  
2800 College Ave.  
Alumni Conference Room, Room B273  
Alton, IL

*Also, via live stream at the following address:*

<https://multimedia.illinois.gov/sucss/sucss-live.html>

**Note: If you are requesting the opportunity to make public comments, you will need to contact Jenn Miles at [jennm@sucss.illinois.gov](mailto:jennm@sucss.illinois.gov) by August 23, 2023, at 4:30 p.m. to receive additional information.**

1. Call to Order and Roll Call –Julie Annette Jones, Chair  
*Chair to call the meeting to order and roll call of members pursuant to Section 2.01 of the Illinois Open Meetings Act.*
  
2. Consideration of participation by other Merit Board Members not physically present at the meeting site – Action Item  
*The Merit Board will be asked to approve other Merit Board members, not physically present, to actively participate by other means in accordance with Open Meetings Act requirements.*
  
3. Welcome new Merit Board Members from the University of Illinois and Western Illinois University  
*The Merit Board will welcome three new board members, Ramon Cepeda, Tami Craig Schilling, and Derek Wise.*
  
4. Approval of the Agenda for the 222<sup>nd</sup> Meeting of the Merit Board – Julie Annette Jones, Chair – Action Item  
*The Merit Board will be asked to approve the Agenda for the August 24 meeting.*
  
5. Consideration of the Minutes of the 221<sup>st</sup> Meeting of the Merit Board, March 16, 2023 – Action Item  
*The Merit Board will be asked to approve the Minutes from the March 16, 2023, meeting.*
  
6. Consideration of the Closed Session Minutes of the 221<sup>st</sup> Meeting of the Merit Board, March 16, 2023 – Action Item  
*The Merit Board will be asked to approve the Closed Session Minutes from the March 16, 2023, meeting.*
  
7. Public Comments – Action Item  
*As of the publication of this Agenda, no requests have been submitted to present public comments.*
  
8. Report of the Human Resource Directors Advisory Committee – Linda Holloway, DER for Eastern Illinois University  
*Linda Holloway, DER for Eastern Illinois University, will update the Merit Board on recent committee activities.*

9. Report of the State Universities Employee Advisory Committee – Jill Odom, Chair

*Chair Jill Odom will update the Merit Board on recent committee activities.*

10. Update and action on proposed rulemaking to Sections 5350.20, 5350.30, 5350.100, 5350.210, and 5350.Appendix A of the Code (2 Ill. Adm. Code §5350) regarding rulemaking – Action Item

*The Merit Board will be asked to approve the proposed rulemaking to Sections 5350.20, 5350.30, 5350.100, 5350.210, and 5350.Appendix A of the Code for submission to the Joint Committee on Administrative Rules for the 2<sup>nd</sup> Notice Period and final JCAR review.*

11. Consideration and action on proposed rulemaking to Sections 250.5, 250.30, and 250.50 of the Code (80 Ill. Adm. Code §250.5, §250.30, and §250.50) regarding definitions update, work areas, and out-of-state residency requirements being waived – Action Item

*The Merit Board will be asked to approve the proposed rulemaking to Sections 250.5, 250.30, and 250.50 of the Code regarding a definition change and DER forms.*

12. Consideration of the FY 2025 Budget Recommendation for the State Universities Civil Service System Office – Action Item

*The Merit Board will be asked to approve the FY 2025 agency lump sum budget proposal, which will be presented to the Illinois Board of Higher Education for consideration in the yearly University System budget and approval process.*

13. Consideration of a Separate Place of Employment for the University of Illinois System – Action Item

*The Merit Board will be asked to approve a Separate Place of Employment for the University of Illinois System Office (UI-SO).*

14. Governance, Risk, and Compliance Audit Program review of recent activities

*The Merit Board will be updated on current audit activities, including a brief recap of on-site visits conducted since the last meeting and the status of current reports.*

15. Report of the Executive Director – Gail Schiesser

*The Executive Director's Report will include a recap of each of the following items:*

- a. Public Act 103-0287, Law Enforcement Personnel residence requirement*
- b. Budget Updates – FY 23 and FY 24*
- c. Classification/Examination Update*
- d. Staff Update*

16. Report of Legal Counsel – Gail Schiesser

*The Merit Board will be updated on recent legal activities, including discharge and demotion cases referred to the Merit Board and pending Administrative Review Cases.*

17. Other Items as Presented

*The next Meeting of the Merit Board is scheduled for Thursday, November 30, 2023.*