



AGENDA FOR THE 221st MEETING OF THE UNIVERSITY CIVIL SERVICE MERIT BOARD

The University Civil Service Merit Board (Merit Board) will convene for its 221st Meeting at 1:00 p.m., Thursday, March 16, 2023, at the State Universities Civil Service System, 1717 Philo Road, Suite 24, Urbana, IL, and at the following locations:

Chicago State University
Cook Administration Building
9501 South King Drive
ADM Room 201
Chicago, IL

University of Illinois at Chicago
Room 201D
715 S. Wood Street
Chicago, IL

Illinois State University
718 W. College Avenue
Room NSB 101A
Normal, IL

Western Illinois University
1 University Circle
Sherman Hall – Conference Room 205
Macomb, IL

Northeastern Illinois University
5500 North St. Louis Avenue
Student Union Building, Room 215
Chicago, IL

Also, via live stream at the following address:

<https://multimedia.illinois.gov/sucss/sucss-live.html>

Note: If you are requesting the opportunity to make public comments, you will need to contact Jenn Miles at jennm@sucss.illinois.gov by March 14, 2023, at 4:30 p.m. to receive additional information.

1. Call to Order and Roll Call –Julie Annette Jones, Chair

Chair to call the meeting to order and roll call of members pursuant to Section 2.01 of the Illinois Open Meetings Act.

2. Consideration of participation by other Merit Board Members not physically present at the meeting site – Action Item

The Merit Board will be asked to approve other Merit Board members, not physically present, to actively participate by other means in accordance with Open Meetings Act requirements.

3. Welcome two new Merit Board Members from Chicago State University and Eastern Illinois University and new Legal Counsel for the Merit Board

The Merit Board will welcome new board member and new Legal Counsel.

4. Approval of the Agenda for the 221st Meeting of the Merit Board – Julie Annette Jones, Chair – Action Item

The Merit Board will be asked to approve the Agenda for the March 16 meeting.

5. Consideration of the Minutes of the 220th Meeting of the Merit Board, November 10, 2022 – Action Item

The Merit Board will be asked to approve the Minutes from the November 10, 2022, meeting.

6. Merit Board Reorganization – Action Item

The Merit Board will elect the following Officers – Chair, Vice-Chair, and two additional members to the Executive Committee. The Merit Board is also required to appoint a Secretary for the Merit Board.

7. Public Comments – Action Item

As of the publication of this Agenda, four requests have been submitted to present public comments.

8. Report of the Human Resource Directors Advisory Committee – Joshua Allen, DER for Governors State University

Joshua Allen, DER for Governors State University, will update the Merit Board on recent committee activities.

9. Report of the State Universities Employee Advisory Committee – Jill Odom, Chair

Chair Jill Odom will update the Merit Board on recent committee activities.

10. Consideration of Discharge Proceedings Number UIC-22-20 filed against Ara Gardner by the University of Illinois at Chicago – Action Item

The Merit Board will be asked to consider and act on matters surrounding this discharge case. The Merit Board will then be asked to adopt a decision and order on this matter.

11. Update and action on proposed rulemaking to Sections 250.5, 250.20, and 250.100 of the Illinois Administrative Code (80 Ill. Adm. Code §250.5, §250.20, and §250.100) regarding definitions, Designated Employer Representatives (DER) changes/form, and creation of a Transfer List for employers to use in the appointment of law enforcement – Action Item

The Merit Board will be updated on the status of the proposed rulemaking revisions to Sections 250.5, 250.20, and 250.100 of the Code regarding definitions being updated, adding the Designated Employer Representative information, and the creation of a Transfer List. The Merit Board will be asked to authorize the submission of this proposed rulemaking for the Second Notice Period and final JCAR review.

12. Consideration of proposed rulemaking to Sections 5350.20, 5350.30, 5350.100, 5350.210, and 5350.Appendix A of the Code (2 Ill. Adm. Code §5350 regarding rulemaking – Action Item

The Merit Board will be asked to approve the proposed rulemaking to Sections 5350.20, 5350.30, 5350.100, 5350.210, and 5350.Appendix A of the Code for submission to the Joint Committee on Administrative Rules for the First Notice Period.

13. Governance, Risk, and Compliance Audit Program review of recent activities

The Merit Board will be updated on current audit activities, including a brief recap of on-site visits conducted since the last meeting and the status of current reports.

14. Report of the Executive Director – Gail Schiesser

The Executive Director’s Report will include a recap of each of the following items:

- a. Budget Updates – FY 23 and FY 24*
- b. Classification/Examination Update*

15. Report of Legal Counsel – Don Harsh

The Merit Board will be updated on recent legal activities, including discharge and demotion cases referred to the Merit Board and pending Administrative Review Cases.

16. Other Items as Presented

The next Meeting of the Merit Board is scheduled for Thursday, June 8, 2023.