



State Universities Civil Service System

1717 Philo Road, Suite 24

Urbana, IL 61802

217/278-3150

## Agenda for the Human Resource Directors Advisory Committee Meeting

**Date: October 30, 2015**  
**Time: 10:00 a.m. – 1:00 p.m.**

1. Welcome and Introductions
2. Update on rule change to section 250.60 of the Code (Rule of Three)
  - a) Published in Illinois Register on September 25, 2015 to begin 1<sup>st</sup> Notice Period
  - b) 1<sup>st</sup> Notice Period Ends November 9, 2015
  - c) Effective January 1, 2016
3. Update on adopted rule change to section 250.50 of the Code (Residency)
  - a) Notice of Adopted Amendments published in Illinois Register on October 9, 2015
  - b) Effective December 1, 2015
4. Discussion regarding proposed Procedure Manual Changes
  - Examination Procedures Manual
    - Verification of Experience Requirements – Section 2.3
  - Classification Procedures Manual
    - Specialized Position Certification – Section 4.4
    - Other Procedural Implications – Section 4.5
  - Employment and Separation Procedures Manual
    - Order of Names on Active Register (by class) – Section 1.2
    - Certification – Section 1.5
5. Discussion on proposed rule changes to section 250.30 and 250.50 of the Code
6. Applicant information in E-Test
7. Discussion regarding the demonstration project for the “Rule of Three”
8. Discussion regarding the demonstration project for the “Sponsored Programs”
9. Discussion regarding when a probationary period is complete
10. Discussion regarding pay rates/pay ranges
11. Discussion of custom classes expansion
12. Discussion of reassignments and transfers

13. Update on the Police Series Assessment Center Revisions
  - a) Reinstate Corporal class and examination
  - b) New Police Officer examination
  
14. Discussion regarding a possible statute or rule change to allow city police to transfer to university police
  
15. FLSA changes as it relates to the Merit Board Policy Relating to Employee Benefits
  
16. Discussion regarding Clerical C-JASI Results
  
17. Report of the Executive Director
  - a) Agency Budget/Staffing Update
  - b) Classification Plan Update
    - I. Elimination of typing requirements
    - II. Clerk and Office Support Series Revisions
  - c) Audit Program Update
  - d) Legal update
  
18. 2016 Meeting Dates
  - Friday, January 22, 2016
  - Friday, April 29, 2016
  - Friday, July 29, 2016
  - Friday, October 28, 2016
  
19. Other items as presented