

STATE UNIVERSITIES CIVIL SERVICE ADVISORY COMMITTEE
QUARTERLY MEETING – April 14, 2011
University of Illinois Champaign/Urbana

Chair Barney Bryson called the meeting to order. Roll call was taken, and a quorum was present.

Present: Maureen Bendoraitis, Julie Benedict, Barney Bryson, Sara Clayton, Susan Courson, Gary Fry, Debra Hilligoss, James Jones, Darlene Kendall, Kim Kirchner, Paul Kruszynski, Richard Marr, Cristina Milliken, LaTania Milner, Vicki Nelson, Denise Rothenbach, David Ryan, Peter Skrypkun, and Linda Wense

Absent: Janet Davis,

Guests: None

Seating of new members:

Vicki Nelson, SIUC and Rick Marr, ISU were seated as new members of EAC. Together, the EAC committee read the Charge and Obligation.

Report of Designated Employer Representative (DER) of Host Campus –

None

Minutes:

Linda Wense made a motion to approve the minutes of the January 2011 meeting. Denise Rothenbach seconded. A roll call vote was taken.

Maureen Bendoraitis	Aye		James Jones	Aye		Vicki Nelson	Abstain
Julie Benedict	Aye		Darlene Kendall	Aye		Denise Rothenbach	Aye
Barney Bryson	Aye		Kim Kirchner	Aye		David Ryan	Aye
Sara Clayton	Aye		Paul Kruszynski	Aye		Peter Skrypkun	Aye
Susan Courson	Abstain		Rick Marr	Aye		Linda Wense	Aye
Gary Fry	Aye		Chris Milliken	Aye			
Debra Hilligoss	Aye		LaTania Milner	Aye			

Motion passed.

Executive Committee Meeting Minutes:

Linda Wense made a motion to approve the minutes of the February 25, 2011 Executive Committee meeting. Gary Fry seconded. A roll call vote was taken.

Maureen Bendoraitis	Aye		Gary Fry	Aye		James Jones	Aye
Barney Bryson	Aye		Kim Kirchner	Aye		Linda Wense	Aye
Sara Clayton	Aye		Cristina Milliken	Aye			

Motion passed.

Review of Correspondence

David Turner, retired ISU EAC member, sent a card thanking the EAC committee for their support and well wishes.

Barney received and replied to an email inquiry regarding the formation and purpose of the SUCSAC committee.

A GSU representative sent an email invitation to Debra Boyd's, GSU former EAC representative, retirement reception on April 27. Linda Wense made a motion and Sara Clayton seconded to send a card of congratulations from the EAC committee to Debra Boyd and the committee unanimously agreed.

Public Comments:

There were no requests for public comment

Report of Chair – Barney Bryson

Barney Bryson spent time in Springfield and noted that the legislatures have the attitude to accomplish their duties. Barney feels this is a good sign for progress.

SURS Update

Susan Courson distributed handouts for discussion regarding a comparison of Tier 1 and Tier 2 benefits, update on Money Purchase, state payments to SURS, and, money purchase / general formula presentation for employees to understand the issues. A major challenge with the new changes is how to talk with people with a reciprocal system or those who have been in the system previously. Possible concerns are with staffing issues at SURS with influx of retirees at SURS and also at the University level. Another challenge is that SURS can only implement changes once they have become law. Speculation on what may or may not change and the impact on the benefits cannot be determined until they become law. Training is available and Susan encourages anyone to contact SURS and request informational training for universities or webinars.

Report of Executive Director – Tom Morelock

a. Agency Budget Report

- System Office presented the same budget proposal for FY12 as for FY11 to house appropriations committee and then to senate. The focus seemed to be more on graduation rates, diversity, etc and the outcomes will be dependent on those outcomes.
- Commended 86% of yearly budget at this time.
- Continue to be conservative if asked to give budget back.

b. Proposed Rule/Procedure /Revisions (Exemptions)

- SB 1150 – Employee Washroom Act has passed the Senate and Labor Committee. There were changes made to the bill and there could be a possible amendment at the House level to change the language.
- The committee reviewed the draft of the classification plan rule and in the exemption procedures manual.
- There seems to be a cultural challenge in the perception of Civil Service and non-Civil Service (PAA).

Audit Program Update

Cindy Neitzel provided a schedule of audit activities as follows:

FY11

- NIU next week
- System Office – May
- UIU - June 6 – 10 and 20 - 24

Draft

- UIC and response
- ISU - complete
- SIU Medical – Final
- Rockford Medical – Final
- CSU and EIU draft pending

University of Illinois Chicago Audit Update

UIC has significantly changed procedures in determining proper classification for positions and sending reports to system office. Transitions will take place and individual counseling of procedures, impact, and benefits will be provided to the employee.

UIC is commended for their work to correct the situation from an operational standpoint. Illinois Fringe benefit and Portability and continuity Act may limit the hire of extra help.

Classification Plan Update

Jeff Brownfield provided an update on classification plan activities. Below are the activities in the following classification series:

- Reimbursement Coding Specialist - Updating
- Lab Mechanic Series - Pretest mode
- Electronic and electronic Instruments Control Group – Update to accommodate additional certifications
- Multi Media Technology Group – Final stages
- Cook Series – Collecting information from CJASI
- Medical Insurance Group – Discussion stages
- Infection Control Series – Effective March 1 for certification changes based on new laws
- Bio Medical Engineer Group - In different modes of review
- Patient Care Evaluation Specialist - In discussion to gather information

Working on review of Pipe Trades and Temperature Control Groups and Program Coordinator

Legal Update

Bryan Perrero gave the legal update. Bryan recommended some changes to the Executive Committee meeting by-law changes. He also gave information regarding personnel files.

Other Agency Activities

None

Linda Wense made a motion to adjourn. Gary Fry seconded the motion and the meeting adjourned.

STATE UNIVERSITIES CIVIL SERVICE ADVISORY COMMITTEE
QUARTERLY MEETING – April 15, 2011
University of Illinois Champaign/Urbana

Chair Barney Bryson called the meeting to order. Roll call was taken, and a quorum was present.

Present: Maureen Bendoraitis, Julie Benedict, Barney Bryson, Sara Clayton, Susan Courson, Gary Fry, Debra Hilligoss, James Jones, Darlene Kendall, Kim Kirchner, Paul Kruszynski, Richard Marr, Cristina Milliken, LaTania Milner, Vicki Nelson, Denise Rothenbach, David Ryan, Peter Skrypkun, and Linda Wense

Absent: Janet Davis, Kim Kirchner

The development/revision of a Classification (Discussion Item)

Jeff Brownfield presented information and a handout regarding the purpose, development, and revision of a classification. He also presented information and flowchart of the class spec/exam development process.

Quarterly Employee Data (Discussion Item)

Members reviewed the Quarterly Employee Data report with discussion.

Academic Professional Review

Topic discussed earlier

Staff Reduction and Precautionary Measures/Avoidance

Members requested that this item be removed from future agendas.

Report of Executive Committee - Sara Clayton

The Executive Committee met on Feb 25. Minutes and bylaws were distributed.

Barney Bryson made a motion to accept the by-law changes as presented with Bryan Perriro's revisions. James Jones Seconded.

Maureen Bendoraitis	Aye		Debra Hilligoss	Aye		LaTania Milner	Aye
Julie Benedict	Nay		James Jones	Aye		Vicki Nelson	Abstain
Barney Bryson	Aye		Darlene Kendall	Aye		Denise Rothenbach	Nay
Sara Clayton	Aye		Paul Kruszynki	Nay		David Ryan	Nay
Susan Courson	Aye		Rick Marr	Nay		Peter Skrypkun	Aye
Gary Fry	Aye		Chris Milliken	Aye		Linda Wense	Aye

Motion passed.

Report of Legislative Committee – James Jones

James presented information regarding the pension and the two-tier system. He is watching the bill that would eliminate the 50% tuition waiver. SURS website has links to legislation that inform of prior legislation that the courts have held up the constitution. UIUC and UIC have websites to keep up-to-date with pertinent legislation.

Report of Election Committee – Linda Wense:

Linda Wense reported and welcomed the new members. There will be 5 election in October; Northern, SURS, UIUC (3).

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Other items:

The System Office invited those interested for an orientation on June 13, 2011.

The next SUCSAC meeting will be held at Springfield, Hilton on July 21 and 22

James Jones made a motion to adjourn. Gary Fry seconded. The meeting adjourned.

Respectfully submitted,

Julie Benedict, Secretary

Barney Bryson, Chair