

Community Outreach Worker

Test Preparation Material

Category Breakdown

- Customer Service – Attentiveness, communication, and conflict resolution
- Math – Calculations using addition, subtraction, multiplication, division, percentages, and fractions
- Proofreading – Reviewing a document to ensure corrections were made or no errors in content (i.e. numbers, dates, names, capitalization, punctuation, grammar)
- Reading Comprehension – Reading a document to recall, predict, and/or infer
- Understanding and Following Direction – Interpreting and following instructions