



AGENDA **FOR THE 183rd MEETING OF THE** **UNIVERSITY CIVIL SERVICE MERIT BOARD**

The Merit Board will convene for its 183rd Meeting at 10:00 a.m., Wednesday, February 8, 2012, at the State Universities Civil Service System, 1717 Philo Road, Suite 24, Urbana, Illinois and via videoconference at the following location:

University of Illinois at Chicago

College of Pharmacy
Room 270
833 Wood Street
Chicago, IL

Southern Illinois University Carbondale

Morris Library
Conference Room, 1st Floor
605 Agricultural Drive
Carbondale, IL

**Agenda
Item
Number**

SUBJECT

- 1. Call to Order and Roll Call – Vice Chair Montgomery**
Chair to call meeting to order and to call for roll call of members.

- 2. Consideration of participation by other Merit Board Members, not physically present at meeting site (Action Item)**
Chair to ask for approval for Board members, not physically present, to actively participate by other means in accordance with Open Meetings Act requirements.

3. Merit Board Reorganization (Action Item)

The Board will elect the following Officers – Chair, Vice Chair, and two additional members to the Executive Committee. The Board is also required to appoint a Secretary for the Merit Board.

4. Public Comments (Action Item)

No requests for appearance have been submitted.

5. Consideration of the Minutes of the 182nd Meeting of the Merit Board, November 16, 2011 (Action Item)

The Board will be asked to approve the Minutes from the November 16, 2011 meeting.

6. Consideration of Discharge Proceeding Number CSU-11-6 filed against Akilah Marshall by Chicago State University (Action Item)

The Board will be asked to consider and act on matters surrounding this discharge case. The Board will then be asked to adopt a decision and order on this matter.

7. Update and action on proposed rule changes to sections 250.60, 250.70, 250.90, and 250.110 of the Illinois Administrative Code (80 Ill. Adm. Code §250.60, §250.70, §250.90, and §250.110) (Action Item)

The Board will be asked to approve these rule changes for submission to the Joint Committee on Administrative Rules for their review and the Second Public Notice Period.

8. Update on proposed rule changes to section 250.30 of the Illinois Administrative Code (80 Ill. Adm. Code §250.30)

The Board will be updated on the status of the rule revisions to section 250.30 of the Code regarding exemptions.

9. Discussion of the Participation Agreement for the Statewide Salary Data Processing System

The Board will be updated on the development of the new Statewide Salary Data Processing System, and the current financial arrangement supporting this data management system.

10. Compromise of the pre-employment exams for the Agricultural Research Technician Series

The Board will be informed of the compromise of the pre-employment exam for this classification and the actions taken in this respect.

11. Expiration and Transition of Board-Approved Pilot Program

The Board will be provided a final assessment of this Program and transition into recognized classification plan management protocols.

12. Update on audit issues at the University of Illinois at Chicago

The Board will be updated on the ongoing audit compliance process at the University of Illinois at Chicago.

13. Biennial Audit Program – Review of Recent Activities

The Board will be updated on the current biennial audit activities, including a review of recent final audit reports issued.

14. Report of the Executive Director – Tom Morelock

The Executive Director’s Report will include a recap of each of the following items:

- a. FY 2011, FY 2012, and FY 2013 Budget Updates*
- b. Development and Update of Public Website*
- c. Classification/Examination Update*
- d. University/Agency Visits*

15. Report of the State Universities Civil Service Advisory Committee – Julie Benedict, Chair

Chair Benedict will update the Board on recent committee activities.

16. Report of the Human Resource Directors Advisory Committee – Maureen Parks

Maureen Parks will update the Board on recent committee activities.

17. Report of the Administrative Advisory Committee – Tom Morelock

Executive Director Morelock will update the Board on recent committee activities.

18. Report of Legal Counsel – Abby K. Daniels, Legal Counsel and Manager, Legal Services

The Board will be updated on recent legal activities, including discharge and demotion cases referred to the Merit Board.

19. Other Items as Presented